MINUTES OF THE MEETING OF
KILSBY PARISH COUNCIL
HELD ON
Tuesday 13th October 2026 at 7.00pm in
The Kilsby Room of Kilsby Village Hall, Rugby Road, Kilsby

PRESENT: Cllr R Chamberlain (Chair), Cllr M Margetts (Vice-Chair), Cllr C Haycock, Cllr T Kerr, Cllr R Nicholls, Cllr C Sibley and Cllr I Weston
APOLOGIES: Cllr O Houlton, Cllr J Palmer, and Cllr H Gibbs.
WNC CLLRS: Cllr A Simpson, Apologies received from Cllr Humphreys.
PUBLIC: 4

1	**APOLOGIES**
1.1	To receive apologies for absence. Council approved apologies from Cllrs Houlton, Palmer and Gibbs.
2	**PUBLIC OPEN FORUM SESSION *limited to 20 mins (Extended at the discretion of the Chairman).***
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate. • Members of the public in attendance to discuss their frustrations with various parking issues in the village. Residents expressed their expectations that these be addressed by the new PCSO. Cllr Chamberlain assured residents these issues will be raised with the PCSO. Increases in traffic levels were also raised something which the Council is aware of and working with other organisations to address. • Rev Wood in attendance to request. KPC support for a project to electrify the Church clock. Council agreed to support and publicise the project to the village.
2.2	To receive reports either written or verbal from West Northamptonshire Councillors. Written report submitted and can be found on the PC website. WNC-Councillors-Report. Report contains information on the following: • **WNC Local Plan:** The Government has directed WNC to proceed with the current draft Local Plan. The final six-week Regulation 19 consultation is underway, closing **16 November 2026**. The Plan is due to be submitted to Government by **31 December 2026**. Parish Councils are encouraged to submit further comments, focusing on legal compliance and soundness. • **Community Grants:** The Rural North & West Local Area Partnership has grants of **£1,000–£7,500** available for projects supporting local priorities, health and wellbeing. Parish Councils and community groups can apply. • **A5 Crossing:** WNC has been contacted following the Parish Council's survey and is expected to provide details of the next stage of its assessment. • **A5 streetlight KS019A:** The faulty streetlight has been escalated by WNC Highways to National Highways and followed up with the local NH contact. • **Cadman Sporting application:** Application **2023/5783/MAF** was due to be considered with a recommendation for refusal, but Cadman Sporting withdrew the application shortly before the meeting. The application was therefore not determined, but the matter is currently on hold after around five years of uncertainty. • **A5/Watford Junction:** National Highways plans further funding next year to improve the junction design and assess driver behaviour. Immediate safety measures include vegetation clearance and additional signage, with further signing, lining, electronic signage and road markings planned. Cllr Chamberlain thanked WNC Cllrs Simpson and Humphreys for their work on Kilsby matters.
2.3	**Councillor Co-option:** Council to consider any applications for co-option. No applications received.
3	**DECLARATIONS OF INTEREST**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests. None.
3.2	Dispensations: To consider written requests for dispensation of DPI. None.
4	**MINUTES**
4.1	Council **RESOLVED** to approve and sign minutes of the Parish Council meeting held on Tues 8th September 2026.
5	**MATTERS ARISING (For information only).**
5.1	Any other matters arising from the Minutes not otherwise on the agenda. • New speed sign (VAS) has been installed in the village. It as a movable sign and the plan it to move it around the village to approved locations monthly. Council thanked Cllrs Nicholls and Kerr for the installation of the VAS.

- Council advised Speedwatch will be running from next week.
- Council to consider looking at parking options in the village around Barby Road. Council agreed a working party of Cllrs R Nicholls, I Weston and T Kerr to assess options around parking and a seating area in the village.

6 POLICE MATTERS

6.1 To receive any update from PLR. Cllr Palmer is stepping down as PLR. Council **RESOLVED** to appoint Cllr Chamberlain as PLR.

6.2 **PSCO:** Council received update on the PCSO Scheme with DIRFT and Crick PC. Kilsby has rejoined the scheme for a trial period of 1 year and the PCSO attended the meeting. They will be looking at issues in the village such as parking, behaviour and incidents at the REC, and speeding. Residents advised to call 101 to report any non-urgent matters and 999 for any urgent incidents.

7 PLANNING *(click on the hyperlinks to view the planning application documents).*

7.1 *Application for under consideration*:

- **Barby Sporting Club:** Council to discuss any updates. Application refused/withdrawn.
- **West Northamptonshire Council a new Local Plan:** The Council has now reached the Regulation 19 (Publication) stage of plan preparation process and is inviting representations on the pre-submission draft West Northamptonshire Local Plan. Council discussed and agreed to draft a response detailing that they object to the plan and outline the reasons of legal compliance and soundness. Draft to be agreed at November PC meeting for submission by deadline of 16.11.2026.

7.2 *Applications approved or outstanding: West Northants Council –Daventry Area Planning Department:*
No discussion needed information only.

2026/1705/LBC AND 2026/1706/LBC : **Approved**
2024/4299/FULL: **Outstanding**
2025/5293/FULL: **Approved.**
2026/1926/LBC: Tudor Cottage 11 Manor Road Kilsby CV23 8XS, listed building consent for installation 7 no of solar panels west elevation roof slope: **Refused.**
2026/3215/HH: 15 Hall Close Kilsby CV23 8XZ, Demolition of existing UPVC Conservatory, single storey rear extension (flat roof) and two storey rear extension (hipped roof). Relocation of existing oil tank**. Approved.**
2026/2734/HSC: Tesco Grocery Daventry International Rail Freight Terminal Stephenson Way Kilsby CV23 8YH, Hazardous substance consent for the storage of various controlled substances. **Outstanding.**
2026/3043/FULL: Croft Farm Kilsby Lane Kilsby CV21 4PN. Change of use of agricultural land to a secure (fenced) dog exercise field with associated 1.8m perimeter fencing and use of the existing vehicular access and hardstanding for parking. **Approved.**
2026/3325/HH: 6 Spring Close Kilsby CV23 8YZ, Installation of an air-conditioning unit on outbuilding. **Outstanding.**

8 ACCOUNTS

8.1 Council noted the Bank Reconciliations dated 30th September 2026: £137,378.88.

8.2 Council **RESOLVED** to approve payments as follows including any payments received between 7th October 2026 and 13th October 2026. Internal financial controls were undertaken.

To Whom Paid	Method	Details of Payment	£	VAT	Ex VAT
DCK Payroll	BT	Payroll Sep 26	37.80	6.30	31.50
E Gibson	BT	Sep 26 salary			
HMRC	BT	PAYE Sep 26			
NEST	DD	Pensions Sep 26			
WNC	BT	Speed camera licence	380.00		
Norse	BT	Mowing #000199	2101.56	350.26	1751.30
Poppy Appeal	BT	Poppy wreath	35.00		
WN Norse Ltd	BT	Mowing #000199	2101.56	350.26	1751.30
E Gibson	BT	Mileage and Expenses Oct 26	52.40		
Valda Energy	DD	Streetlighting Oct 26	216.47	2.43	214.04
Abbie Print Ltd	BT	Newsletter printing	658.00		
Kilsby Village Hall	BT	Hall hire Aug-Sep 26	49.87		

8.3 **Income Sep 2026:** Income noted.
WNC 2nd precept £30,000 Cemetery fees totalling £1,475 Bank interest £250.03
Kilsby shop loan £30.00 Newsletter ad £37.50

8.4 **Grant Application:** Council considered the grant application from KAG for traffic survey. Council **RESOLVED** to approve and pay the grant under s137 powers as traffic survey benefits Kilsby residents.

8.5 **REC Grant:** Council **RESOLVED** to move £661.09 to the REC account to cover the payment for the REC insurance. Funds to come from REC grant budget 26/27.

9	**COMMUNITY and CLIMATE**
9.1	• **Climate Action:** Tree report discussed. Council agreed to proceed as per the report, working party to look to get grants for planting. Cllrs Haycock and Weston agreed to join Cllr Sibley on the working party. Locations for trees agreed as the top field of the cemetery extension, Devon Ox Green and Malt Mill Green. • **Flood Warden:** Cllr Sibley is now the Flood Warden for Kilsby and has attended the training for this. • **People's emergency briefing:** Film is being shown 20th Oct 2026 at 7.30pm in the village hall, details can be found on Facebook.
10	**HIGHWAYS AND OPEN SPACES**
10.1	**DIRFT Liaison:** Council received an update on the proposed better neighbours' scheme with DIRFT. The meeting on Thurs 24th Sept at 10am went ahead on teams without any operators attending. The Council will work towards a meeting in Jan with the operators, with a short video being submitted to them in advance of this outlining the scheme.
10.2	**Kilsby A5 Pedestrian Crossing:** Council discussed update. WNC Cllr Simpson progressing with WNC.
10.3	**Highways:** • **Update from any WNC Highways liaison:** No update at present, continuing to chase highways for progress. • **Water on Barby Rd:** It has now been established this is coming from a second stop cock that has been fitted at some point. Council to advise WNC Highways and ask them to notify water board. • **Light outside of Village Hall:** The Council are considering the installation of a solar light. Council **RESOLVED** to the install the light, subject to agreement and permission advice.
10.4	**New Defibrillator location:** Council discussed the defibrillator location options. Agreed to pursue the location on The Banks near the VAS. Nearby homeowner addresses to be collected so they can be asked for any objections before licence is applied for.
11	**CEMETERY**
11.1	• **Cemetery issues:** Council to discuss any issues regarding the cemetery. Enquires ongoing about cemetery extension. Cllr Kerr and Clerk attended training today on cemeteries and burials. • **Memorial testing quotations:** Council considered quotations for annual memorial testing. Agreed to go ahead with P Ward quotation subject to some clarifications.
12	**CORRESPONDENCE**
12.1	Correspondence received between 7th October and 13th October 2026 to be discussed. None
13	**ITEMS FOR NEXT AGENDA**
13.1	Council to discuss items for next agenda. • Parking. • Tree Plan. • Budget.

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 10th November 2026 at 7pm.

Meeting closed: 21.13

Signed:..... Dated: 10/11/2026.