KILSBY PARISH COUNCIL
NOTICE OF MEETING

Tuesday 10th November 2026 at 7.00pm

To members of the Council: **You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in the Kilsby Room of Kilsby Village Hall, Rugby Road, Kilsby. Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.**



Emma Gibson – Parish Clerk 4th November 2026

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted, (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting in any way.

Parish Clerk: Mrs E Gibson, Tel: 07547113996 e-mail: clerk@kilsby-pc.gov.uk

1	**APOLOGIES**
1.1	To receive apologies for absence.
2	**PUBLIC OPEN FORUM SESSION *limited to 20 mins (Extended at the discretion of the Chairman).***
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate.
2.2	To receive reports either written or verbal from West Northamptonshire Councillors.
2.3	**Councillor Co-option:** Council to consider any applications for co-option.
3	**DECLARATIONS OF INTEREST**
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests.
3.2	Dispensations: To consider written requests for dispensation of DPI.
4	**MINUTES**
4.1	To approve and sign minutes of the Parish Council meeting held on Tues 13th October 2026.
5	**MATTERS ARISING (For information only).**
5.1	Any other matters arising from the Minutes not otherwise on the agenda.
6	**POLICE MATTERS**
6.1	To receive any update from PLR and PCSO report to be considered.
7	**PLANNING** *(click on the hyperlinks to view the planning application documents).*
7.1	*Application for under consideration*: • **West Northamptonshire Council a new Local Plan:** The Council has now reached the Regulation 19 (Publication) stage of plan preparation process and is inviting representations on the Pre-Submission draft West Northamptonshire Local Plan. Council to discuss any comments they wish to make. • **Proposed Base Station Installation, Kilsby Road, Near Kilsby Grange:** Council to discuss. • **Prologis RFI DIRFT 4 consultation:** This consultation is taking place from Friday 6 to Thursday 26 November 2026. Details on website at**: prologisdirft4.com.** • 2026/4411/HH: 6 Spring Close Kilsby CV23 8YZ,Retrospective Planning application for outbuildings (Garden Room & Storage Shed). Resp due 27.11.2026.
7.2	*Applications approved or outstanding: West Northants Council –Daventry Area Planning Department:* **No discussion needed information only.** 2024/4299/FULL: **Outstanding** 2026/1926/LBC: Tudor Cottage 11 Manor Road Kilsby CV23 8XS, Listed building consent for installation 7 no of solar panels west elevation roof slope: **Refused.** 2026/3215/HH: 15 Hall Close Kilsby CV23 8XZ, Demolition of existing UPVC Conservatory, single storey rear extension (flat roof) and two storey rear extension (hipped roof). Relocation of existing oil tank**. APPROVED.** 2026/2734/HSC: Tesco Grocery Daventry International Rail Freight Terminal Stephenson Way Kilsby CV23 8YH, Hazardous substance consent for the storage of various controlled substances. **Outstanding.** 2026/3043/FULL: Croft Farm Kilsby Lane Kilsby CV21 4PN. Change of use of agricultural land to a secure (fenced) dog exercise field with associated 1.8m perimeter fencing and use of the existing vehicular access and hardstanding for parking. **APPROVED.** 2026/3325/HH: 6 Spring Close Kilsby CV23 8YZ, Installation of an air-conditioning unit on outbuilding. **Outstanding.**

8	**ACCOUNTS**
8.1	To note the Bank Reconciliations dated 31st October 2026: £130,429.37
8.2	To approve payments as follows including any payments received between 4th November 2026 and 10th November 2026. Internal financial controls to be undertaken.

To Whom Paid	Method	Details of Payment Power	£	VAT	Ex VAT
DCK Payroll	BT	Payroll Oct 26	37.80	6.30	31.50
E Gibson	BT	Oct 26 salary			
HMRC	BT	PAYE Oct 26			
NEST	DD	Pensions Oct 26			
KAG	BT	Grant traffic survey	600.00		
REC Committee	BT	Grant 25-26 Insurance	661.09		
CYPN	BT	Youth Club Sept-Oct	837.10	139.18	697.92
Norse	BT	Mowing #000230	2101.56	350.26	1751.30
NCALC	BT	Burials Training #5687	165.60	27.60	138.00
O2	DD	Office phone Sept 26	31.73	5.29	26.44
O2	DD	Office phone Oct 26	31.73	5.29	26.44
Cordwood	BT	Tree Works Butts Lane	180.00	30.00	150.00

8.3	**Income Oct 2026:** Income to be noted. £30: Village shop loan £195.00: Newsletter adverts
9	**COMMUNITY and CLIMATE**
9.1	• **Climate Action:** Update from any meetings. • **Community Emergency Plan:** Council to discuss the need for a plan and make a resolution as required. • **Meeting with MP to discuss People's Emergency Briefing:** Update to be received.
10	**HIGHWAYS AND OPEN SPACES**
10.1	**Highways:** • **Update from WNC Highways liaison:** Main Rd crossing update. • **Light outside of Village Hall:** update. • **Village Mowing quotations:** Council to consider mowing quotations for 27-28 season. • **Speedwatch:** Update to be received.
10.2	**New Defibrillator location:** Council to discuss defibrillator location and any issues arising.
11	**CEMETERY**
11.1	• **Cemetery issues:** Council to discuss any issues regarding the cemetery. • **S106 funding cemetery extension:** Council to discuss update and make any resolution as required.
12	**CORRESPONDENCE**
12.1	Correspondence received between 4th November and 10th November 2026 to be discussed.
13	**ITEMS FOR NEXT AGENDA**
13.1	Council to discuss items for next agenda.

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 12th January 2026 at 7pm.