

**KILSBY PARISH COUNCIL
NOTICE OF MEETING**

Tuesday 13th October 2026 at 7.00pm

To members of the Council: **You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in the Kilsby Room of Kilsby Village Hall, Rugby Road, Kilsby. Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.**



Emma Gibson – Parish Clerk

7th October 2026

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted, (Openness of Local Government Bodies Regulations 2014).

Please make yourself known to the Clerk if you wish to record the meeting in any way.

Parish Clerk: Mrs E Gibson, Tel: 07547113996 e-mail: clerk@kilsby-pc.gov.uk

1	APOLOGIES
1.1	To receive apologies for absence.
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i>
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate.
2.2	To receive reports either written or verbal from West Northamptonshire Councillors.
2.3	Councillor Co-option: Council to consider any applications for co-option.
3	DECLARATIONS OF INTEREST
	Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.
3.1	Declarations of any Disclosable Pecuniary or Other Interests.
3.2	Dispensations: To consider written requests for dispensation of DPI.
4	MINUTES
4.1	To approve and sign minutes of the Parish Council meeting held on Tues 8 th September 2026.
5	MATTERS ARISING (For information only).
5.1	Any other matters arising from the Minutes not otherwise on the agenda.
6	POLICE MATTERS
6.1	To receive any update from PLR.
6.2	PSCO: Council received update on rejoining PCSO Scheme with DIRFT and Crick PC.
7	PLANNING (<i>click on the hyperlinks to view the planning application documents</i>).
7.1	<i>Application for under consideration:</i> • Barby Sporting Club: Council to discuss any updates. • West Northamptonshire Council a new Local Plan: The Council has now reached the Regulation 19 (Publication) stage of plan preparation process and is inviting representations on the Pre-Submission draft West Northamptonshire Local Plan. Council to discuss any comments they wish to make.
7.2	<i>Applications approved or outstanding: West Northants Council –Daventry Area Planning Department:</i> No discussion needed information only. 2026/1705/LBC AND 2026/1706/LBC: Approved 2024/4299/FULL: Outstanding 2025/5293/FULL: Approved. 2026/1926/LBC: Tudor Cottage 11 Manor Road Kilsby CV23 8XS, Listed building consent for installation 7 no of solar panels west elevation roof slope: Outstanding. 2026/3215/HH: 15 Hall Close Kilsby CV23 8XZ, Demolition of existing UPVC Conservatory, single storey rear extension (flat roof) and two storey rear extension (hipped roof). Relocation of existing oil tank. Outstanding. 2026/2734/HSC: Tesco Grocery Daventry International Rail Freight Terminal Stephenson Way Kilsby CV23 8YH, Hazardous substance consent for the storage of various controlled substances. Outstanding. 2026/3043/FULL: Croft Farm Kilsby Lane Kilsby CV21 4PN. Change of use of agricultural land to a secure (fenced) dog exercise field with associated 1.8m perimeter fencing and use of the existing vehicular access and hardstanding for parking. Outstanding. 2026/3325/HH: 6 Spring Close Kilsby CV23 8YZ, Installation of an air-conditioning unit on outbuilding. Outstanding.

8	ACCOUNTS					
8.1	To note the Bank Reconciliations dated 30 th September 2026: £137,378.88					
8.2	To approve payments as follows including any payments received between 7 th October 2026 and 13 th October 2026. Internal financial controls to be undertaken.					
	To Whom Paid	Method	Details of Payment	Power	£	VAT
	DCK Payroll	BT	Payroll Sep 26		37.80	6.30
	E Gibson	BT	Sep 26 salary			
	HMRC	BT	PAYE Sep 26			
	NEST	DD	Pensions Sep 26			
	WNC	BT	Speed camera licence		380.00	
	Norse	BT	Mowing #000199		2101.56	350.26
	Poppy Appeal	BT	Poppy wreath		35.00	
	WN Norse Ltd	BT	Mowing #000199		2101.56	350.26
	E Gibson	BT	Mileage and Expenses Oct 26		65.60	
8.3	Income Sep 2026: Income to be noted. WNC 2 nd precept £30,000 Cemetery fees totalling £1475 Bank interest £250.03 Kilsby shop loan £30.00 Newsletter ad £37.50					
8.4	Grant Application: Council to consider grant application from KAG for traffic survey. Council to make a resolution.					
8.5	REC Grant: Council to agree to move £661.09 to the REC account to cover the payment for the REC insurance.					
9	COMMUNITY and CLIMATE					
9.1	Climate Action: Update from any meetings.					
10	HIGHWAYS AND OPEN SPACES					
10.1	DIRFT Liaison: Council to discuss and consider any action required. Council to receive an update on better neighbours' scheme with DIRFT. Meeting held on Thurs 24 th Sept at 10am.					
10.2	Kilsby A5 Pedestrian Crossing: Council to discuss update.					
10.3	Highways: - Update from any WNC Highways liaison. - Light outside of Village Hall					
10.4	New Defibrillator location: Council to discuss defibrillator location options.					
11	CEMETERY					
11.1	Cemetery issues: Council to discuss any issues regarding the cemetery. Memorial testing quotations: To consider quotations for annual memorial testing.					
12	CORRESPONDENCE					
12.1	Correspondence received between 7 th October and 13 th October 2026 to be discussed.					
13	ITEMS FOR NEXT AGENDA					
13.1	Council to discuss items for next agenda.					

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 10th November 2026 at 7pm.