

**DRAFT MINUTES OF THE MEETING OF
KILSBY PARISH COUNCIL
HELD ON
Tuesday 14th July 2026 at 7.00pm
the Kilsby Room of Kilsby Village Hall, Rugby Road, Kilsby.**

PRESENT: Cllr R Chamberlain (Chair), Cllr M Margetts (Vice), Cllr C Haycock, Cllr O Houlton, Cllr T Kerr, Cllr C Sibley and Cllr I Weston.

APOLOGIES: Cllr H Gibbs

CLERK: Mrs E Gibson

PUBLIC: 1

WNC CLLRs: Cllr A Simpson, apologies from Cllr R Humphreys.

1	APOLOGIES
1.1	To receive apologies for absence. Apologies received from Cllr H Gibbs, Cllr J Palmer and Cllr R Nicholls. Council RESOLVED to approve.
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i>
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate. No members of the public in attendance wishing to speak.
2.2	To receive reports either written or verbal from West Northamptonshire Councillors. Report received from WNC CLLRs a copy is available on the Parish Council website. WNC-Councillors-Report-to-Kilsby-PC-14-07-26.pdf .
2.3	Councillor Co-option: Council to consider any applications for co-option. No applications received.
3	DECLARATIONS OF INTEREST
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests. None.
3.2	Dispensations: To consider written requests for dispensation of DPI. None.
4	MINUTES
4.1	To approve and sign minutes of the Annual Parish Council meeting held on Tues 9 th June 2026. Council RESOLVED to approve. Typo on payment amended "£775.16" to "£775.19".
5	MATTERS ARISING (For information only).
5.1	Any other matters arising from the Minutes not otherwise on the agenda.
6	POLICE MATTERS
6.1	To receive any update from PLR. Update received. The Beat Bus was in Kilsby last Thursday, PLR liaising with PCSO regarding any issues raised. The dog fouling signs up along with the NHW signs will be in place shortly.
6.2	PCSO: Council to consider rejoining PCSO Scheme with DIRFT and Crick PC. Council to consider at next meeting when meeting on scheme has taken place between parties.
7	PLANNING (click on the hyperlinks to view the planning application documents).
7.1	<i>Application for consideration:</i> 2026/2321/FULL: Kilsby Grange Watling Street Kilsby CV23 8UW, Regularisation of fenestration changes and use as ancillary accommodation to outbuilding approved under planning permission DA/2016/0853 (retrospective). Resp due 15th July 2026. Council considered the application and RESOLVED no comments or objections response. 2026/2265/FULL: Eltisley Cottage 5 Chapel Street Kilsby CV23 8XE, Construction of detached concrete garage: Resp due 15th July 2026. Council considered the application and RESOLVED no comments or objections response. 2026/1926/LBC: Tudor Cottage 11 Manor Road Kilsby CV23 8XS, Listed building consent for installation 7 no of solar panels west elevation roof slope: Resp due 15th July 2026. Council considered the application and RESOLVED no comments or objections response. 2026/2101/FULL: Rainsbrook, 8 Independent Street, Kilsby, CV23 8XL, Demolition of existing rear conservatory and construction of a single-storey rear extension with flat roof and rooflight, together with a front entrance porch. Rear extension to be finished in render. Resp due 31.07.26. Council considered the application and RESOLVED no comments or objections response. Barby Sporting Club: Council update recieved. Further meeting with planning officer still outstanding so matter has been escalated to Director of Planning. Will be on September agenda for any further updates and how to proceed.
7.2	<i>Applications approved or outstanding: West Northants Council –Daventry Area Planning Department:</i>

	2026/1705/LBC AND 2026/1706/LBC : Outstanding 2024/4299/FULL : Outstanding 2025/5293/FULL : Outstanding						
7.3	Kilsby Action Group (KAG): Council to discuss Chair’s membership of KAG. Council to consider if they wish Chair to be KPC’s representative on KAG and receive reports and updates from KAG representative. Council considered and RESOLVED that Cllr Chamberlain will act as PC’s representative on KAG. He will report back to Full Council and does not have any delegated powers in this role.						
8	ACCOUNTS						
8.1	Council noted the Bank Reconciliations dated 30 th June 2026: £123,686.48						
8.2	Council RESOLVED to approve payments as follows including any payments received between 8 th July 2026 and 14 th July 2026. Internal financial controls were undertaken.						
	To Whom Paid	Method	Details of Payment	Power	£	VAT	Ex VAT
	E Gibson	BT	Expenses, postage and mileage		60.30		
	Kilsby Village Hall	BT	Meeting hall hire		70.87		
	E Gibson	BT	Speedwatch equipment purchase		150.00		
	A Kerr	BT	Paint reimbursement village gates		109.90	18.32	91.58
	Kilsby Village Hall	BT	Meeting hire		70.87		
	SLCC	BT	Annual clerk membership		253.00		
	West Northants Norse	BT	Mowing #000148		2101.56	350.26	1751.30
	DCK Payroll	BT	Payroll June 26		37.80	6.30	31.50
	No Butts No Bins	BT	Benches REC		1587.00	264.50	1322.50
	A Kerr	BT	Padlocks REC and Butts Lane		62.07		
	Valda energy	DD	Streetlighting		117.63	6.35	111.28
	E Gibson	BT	July 26 salary				
	HMRC	BT	PAYE July 26				
	NEST	DD	Pension July 26				
	E Gibson	BT	Reimbursement bench plaque		19.45		
	Dean Meredith Building	BT	Bench base installation		925.00		
8.3	Income June 2026: Income noted. Bank interest £246.12						

	agreed and WNC will be notified to amend the licence. Cllr Kerr to send details of order to Clerk so order can be placed.
10.2	Prologis Junction 18 meeting update and DIRFT Liaison: Council discussed and received an update. Cllr Chamberlain expressed his disappointment at the lack of representation from WNC and disengagement of some representatives that were there. The roundabout at J18 has major changes coming and it is deemed important that KPC has representation at this meeting going forward. Cllr Chamberlain has offered to Chair these meetings going forward. Council received an update on better neighbours' scheme with DIRFT. Meeting is being arranged between the Council and operatives facilitated by Prologis, as many Cllrs as possible encouraged to attend.
10.3	Speeding: Council discussed speeding in village. • Update on 20mph sign review. Council RESOLVED to purchase 12 "Twenty is Plenty" signs. • Update on speed camera purchase for the village. Council advised camera had been purchased for Speedwatch approved by Chair and Clerk as £150 to ensure the initiative could progress over the summer months. • Update traffic survey. Council discussed WNC Cllrs response outlining WNC Highways comments on the survey. Council RESOLVED not to proceed with this survey at this time. • Update Speedwatch project. The scheme is up and running there are 8 volunteers who will be undertaking training in next week or so. Camera has been purchased and Mr Ian Massey is acting as co-ordinator. • Highways meeting: Cllr Chamberlain has met with Highways Officer, and it has been agreed they will assess the A361 crossing and a crossing on Manor Road. Cllr Chamberlain to have a follow up teams meeting with Highways Officer.
10.4	Open space for village: Council discussed an update. No response has been received from the Landowners. Council agrees to try one last time to see if they would be open to leasing the land rather than selling it.
10.5	Village gates: Council received an update. The gates have been painted by Cllr Kerr, Council thanked him for this work.
10.6	Benches in REC: Update received. A new picnic bench and a bench have been purchased and installed in the REC in time for summer. The Council applied for and utilised s106 money for this. Cllr Kerr and Chamberlain thanked for their work in installing the benches.
10.7	Kilsby A5 Pedestrian Crossing: Council discussed update and RESOLVED to support the proposal. Acknowledged this will be a long process as involves WNC and National Highways. Council agreed to undertake a survey to gather resident support.
10.8	Mowing: Council looked at the resident query regarding mowing areas. Council RESOLVED to ask Norse to add on the verge outside of 7-9 Daventry Road and request the mowing outside of the village hall is done as per the schedule.
10.9	Hedges: Council to gather a list of hedges that require attention in the village and options. Church Walk identified and Council to look at getting that cleared, although it is WNC responsibility.
11	CEMETERY
11.1	• Cemetery issues: Council to discuss any issues regarding the cemetery. None.
12	CORRESPONDENCE
12.1	Correspondence received between 8 th July and 14 th July 2026 to be discussed. • Resident has raised the lack of postal deliveries in the village. Council agreed to write to Rugby delivery office to raise the query.
13	ITEMS FOR NEXT AGENDA
13.1	Council to discuss items for next agenda. Clerk to remind Cllrs in August for items.
14	CONFIDENTIAL SECTION
14.1	Resolution under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 whereby members of the public and press are to be excluded during the transaction of item(s) containing confidential information. • Staffing matters: Council heard recommendations of Staffing working party and RESOLVED to review Clerk's hours and pay scale in line with recommendation. • Christmas social: Council discussed and date set.

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 8th September 2026 at 7pm.

Meeting closed:

Signed:.....

Dated:.....