

**KILSBY PARISH COUNCIL
NOTICE OF MEETING**

Tuesday 14th July 2026 at 7.00pm

To members of the Council: **You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in the Kilsby Room of Kilsby Village Hall, Rugby Road, Kilsby.**

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.



Emma Gibson – Parish Clerk

8th July 2026

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted, (Openness of Local Government Bodies Regulations 2014).

Please make yourself known to the Clerk if you wish to record the meeting in any way.

Parish Clerk: Mrs E Gibson, Tel: 07547113996 e-mail: clerk@kilsby-pc.gov.uk

1	APOLOGIES
1.1	To receive apologies for absence.
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i>
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate.
2.2	To receive reports either written or verbal from West Northamptonshire Councillors.
2.3	Councillor Co-option: Council to consider any applications for co-option.
3	DECLARATIONS OF INTEREST
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests.
3.2	Dispensations: To consider written requests for dispensation of DPI.
4	MINUTES
4.1	To approve and sign minutes of the Annual Parish Council meeting held on Tues 9 th June 2026.
5	MATTERS ARISING (For information only).
5.1	Any other matters arising from the Minutes not otherwise on the Agenda.
6	POLICE MATTERS
6.1	To receive any update from PLR.
6.2	PSCO: Council to consider rejoining PCSO Scheme with DIRFT and Crick PC. Council to consider an update, costings and make a resolution.
7	PLANNING (click on the hyperlinks to view the planning application documents).
7.1	<p><i>Application for consideration:</i></p> <p>2026/2321/FULL: Kilsby Grange Watling Street Kilsby CV23 8UW, Regularisation of fenestration changes and use as ancillary accommodation to outbuilding approved under planning permission DA/2016/0853 (retrospective). Resp due 15th July 2026.</p> <p>2026/2265/FULL: Eltislely Cottage 5 Chapel Street Kilsby CV23 8XE, Construction of detached concrete garage: Resp due 15th July 2026.</p> <p>2026/1926/LBC: Tudor Cottage 11 Manor Road Kilsby CV23 8XS, Listed building consent for installation 7 no of solar panels west elevation roof slope: Resp due 15th July 2026.</p> <p>2026/2101/FULL: Rainsbrook, 8 Independent Street, Kilsby, CV23 8XL, Demolition of existing rear conservatory and construction of a single-storey rear extension with flat roof and rooflight, together with a front entrance porch. Rear extension to be finished in render. Resp due 31.07.26</p> <p>Barby Sporting Club: Council to discuss any updates.</p>
7.2	<p><i>Applications approved or outstanding: West Northants Council –Daventry Area Planning Department:</i></p> <p>2026/1705/LBC AND 2026/1706/LBC: Outstanding</p> <p>2024/4299/FULL: Outstanding 2025/5293/FULL: Outstanding</p>
7.3	Kilsby Action Group (KAG): Council to discuss Chair's membership of KAG. Council to consider if they wish Chair to be KPC's representative on KAG and receive reports and updates from KAG representative.
8	ACCOUNTS
8.1	To note the Bank Reconciliations dated 30 th June 2026:

8.2	To approve payments as follows including any payments received between 8 th July 2026 and 14 th July 2026. Internal financial controls to be undertaken.					
To Whom Paid	Method	Details of Payment	Power	£	VAT	Ex VAT
E Gibson	BT	Expenses, postage and mileage				
Kilsby Village Hall	BT	Meeting hall hire		70.87		
E Gibson	BT	Speedwatch equipment purchase		150.00		
A Kerr	BT	Paint reimbursement village gates		109.90	18.32	91.58
Kilsby Village Hall	BT	Meeting hire		70.87		
SLCC	BT	Annual clerk membership		253.00		
West Northants Norse	BT	Mowing #000148		2101.56	350.26	1751.30
DCK Payroll	BT	Payroll June 26		37.80	6.30	31.50
No Butts No Bins	BT	Benches REC		1587.00	264.50	1322.50
A Kerr	BT	Padlocks REC and Butts Lane		62.07		
Valda energy	DD	Streetlighting		117.63	6.35	111.28
8.3	Income June 2026: Income to be noted.					
8.4	Village Shop, s106 and Debenture: Update to be received.					
8.5	Payments over summer months: Council to discuss any payments that may need to be approved when there is no meeting in August.					
9	COMMUNITY and CLIMATE					
9.1	<ul style="list-style-type: none"> • Climate Action: Update from meeting. 					
9.2	<ul style="list-style-type: none"> • Village Trees: Council to discuss trees in the village and whether a consultation should be considered to decide if the village wants more trees and locations. Council to make a resolution. 					
9.3	<ul style="list-style-type: none"> • Book Swap: Update to be received and any resolution necessary to be made. 					
9.4	<ul style="list-style-type: none"> • Kilsby House: Update to be received. 					
10	HIGHWAYS AND OPEN SPACES					
10.1	VAS locations update: Council to receive an update and make a resolution as needed.					
10.2	Prologis Junction 18 meeting update and DIRFT Liaison: Council to discuss and consider any action required. Council to receive any update on better neighbours scheme with DIRFT.					
10.3	Speeding: Council to discuss speeding in village and make resolutions as required. <ul style="list-style-type: none"> • Update on 20mph sign review. • Update on speed camera purchase for the village. • Update traffic survey. • Update Speedwatch project. 					
10.4	Open space for village: Council to discuss update and consider any resolution necessary.					
10.5	Village gates: Council to receive an update.					
10.6	Benches in REC: Update to be received.					
10.7	Kilsby A5 Pedestrian Crossing: Council to discuss update, and consider a formal resolution to support the proposal.					
10.8	Mowing: Council to look at resident query regarding mowing areas. Council to make a resolution as needed.					
10.9	Hedges: Council to review list of hedges that require attention in the village and options.					
11	CEMETERY					
11.1	<ul style="list-style-type: none"> • Cemetery issues: Council to discuss any issues regarding the cemetery. 					
12	CORRESPONDENCE					
12.1	Correspondence received between 8 th July and 14 th July 2026 to be discussed.					
13	ITEMS FOR NEXT AGENDA					
13.1	Council to discuss items for next agenda.					
14	CONFIDENTIAL SECTION					
14.1	Resolution under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 whereby members of the public and press are to be excluded during the transaction of item(s) containing confidential information. <ul style="list-style-type: none"> • Staffing matters: Council to hear recommendations of Staffing working party and make a resolution. # • Christmas social: Council to discuss. 					

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 8th September 2026 at 7pm.