

**KILSBY PARISH COUNCIL
NOTICE OF MEETING**

Tuesday 9th June 2026 at 7.00pm

To members of the Council: **You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in the Kilsby Room of Kilsby Village Hall, Rugby Road, Kilsby.**

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.



Emma Gibson – Parish Clerk

3rd June 2025

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted, (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting in any way.

Parish Clerk: Mrs E Gibson, Tel: 07547113996 e-mail: clerk@kilsby-pc.gov.uk

1	APOLOGIES
1.1	To receive apologies for absence.
1.2	To receive Chair's declaration of acceptance of office.
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i>
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate.
2.2	To receive reports either written or verbal from West Northamptonshire Councillors.
3	DECLARATIONS OF INTEREST
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests.
3.2	Dispensations: To consider written requests for dispensation of DPI.
4	MINUTES
4.1	To approve and sign minutes of the Annual Parish Council meeting held on Tues 12 th May 2026.
5	MATTERS ARISING (For information only).
5.1	Any other matters arising from the Minutes not otherwise on the Agenda. <ul style="list-style-type: none"> • Community Bus survey: Update.
6	POLICE MATTERS
6.1	To receive any update.
7	PLANNING (click on the hyperlinks to view the planning application documents).
7.1	<p><i>Application for consideration</i> 2023/5783/MAF: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX. Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing access onto Nortoft Lane. Up-date to be received.</p> <p>WNC Local Plan briefing: Council to discuss update and make any resolutions needed in light of this.</p> <ul style="list-style-type: none"> • To discuss WNC Local Plan timeline and option of PC completing a review and revision of the current Neighbourhood Development Plan which runs to 2029. To discuss possible implications of not updating the plan. Council to make any resolutions as needed.
7.2	<p><i>Applications approved or outstanding: West Northants Council –Daventry Area Planning Department:</i> 2023/5783/MAF: Outstanding 2026/1705/LBC and 2026/1705/FULL: Outstanding 2024/4299/FULL: Outstanding 2025/5293/FULL: Outstanding</p>
8	ACCOUNTS
8.1	To note the Bank Reconciliations dated 31 st May 2026: £128,506.21

8.2	To approve payments as follows including any payments received between 3 rd June and 9 th June 2026. Internal financial controls to be undertaken.					
To Whom Paid	Method	Details of Payment	Power	£	VAT	Ex VAT
DCK Payroll	BT	Payroll June 26		37.80	6.30	31.50
E Gibson	BT	May 26 salary				
HMRC	BT	PAYE May 26				
NEST	BT	Pension May 26				
Valda energy	DD	Streetlighting		143.08	7.95	159.50
WNC Norse	BT	Mowing #000087		2101.56	350.26	1751.30
DCK Payroll	BT	PAYE End of Year May 26		37.80	6.30	31.50
WNC Norse	BT	Mowing #000137		2101.56	350.26	1751.30
Zurich	BT	Insurance		775.16		
J Palmer	BT	NHW Grant 26-27		57.55		
J Palmer	BT	NHW Grant 26-27		5.55		
O2	DD	Office phone		31.73	5.29	26.44
E Gibson	BT	Printer cartridges/mileage/expenses		133.39		
Abbie Print Ltd	BT	KK printing		625.00		
8.3	Income May 2026: To be noted. £30 Village shop and £150 cemetery.					
8.4	Village Shop Debenture: Update.					
8.5	Bank Signatories: Council to confirm bank signatories and any changes.					
8.6	Employment and Staffing working group: Council to review and confirm members.					
8.7	Finance working party: Council to consider forming a finance working party to review budgets and make recommendations to full Council. Council to make a resolution as required.					
9	COMMUNITY and CLIMATE					
9.1	<ul style="list-style-type: none"> • Climate Action: Update from meeting. • Book swap location: Council to consider locations. 					
9.2	Review of community reps: <ul style="list-style-type: none"> • Highways rep, • School rep, • Youth Club liaison, • Social Media, • Climate Action Group. 					
10	HIGHWAYS AND OPEN SPACES					
10.1	To receive any update: <ul style="list-style-type: none"> • VAS locations update: Council to receive an update and make a resolution as needed. • HGV lorries in the village: Council to discuss. • Highways meeting update: Council to discuss. • Prologis meeting update: Council to discuss. • Speeding: Council to discuss speeding in village, along with resident email regarding the issue. • Malt Mill Green: Council to discuss planting on Malt Mill Green. • Hedges in and around village: Council to discuss and make any resolution. • Open space for village: Council to discuss update. 					
11	CEMETERY					
11.1	<ul style="list-style-type: none"> • Cemetery issues: Council to discuss any issues regarding the cemetery. 					
12	CORRESPONDENCE					
12.1	Correspondence received between 3 rd June and 9 th June 2026 to be discussed. <ul style="list-style-type: none"> • Resident mowing complaint – Council to discuss. 					
13	ITEMS FOR NEXT AGENDA					
13.1	Council to discuss items for next agenda.					

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 14th July 2026 at 7pm.