

**DRAFT MINUTES OF THE MEETING OF
KILSBY PARISH COUNCIL
HELD ON**

Tuesday 14th April at 7.00pm

In the Kilsby Room of Kilsby Village Hall, Rugby Road, Kilsby.

PRESENT: Cllr H Gibbs (Chair), Cllr M Margetts (Vice Chair), Cllr R Chamberlain, Cllr C Haycock, Cllr O Houlton, Cllr A Kerr, Cllr R Nicholls, Cllr Weston, Cllr C Sibley and Cllr J Palmer.

APOLOGIES: None.

WNC CLLRS: Cllr A Simpson in attendance. Apologies received from Cllr R Humphreys.

CLERK AND RFO: Mrs E Gibson.

Public: 1.

1	APOLOGIES
1.1	To receive apologies for absence. None.
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i>
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate. No members of the public in attendance wished to address the Council.
2.2	To receive reports either written or verbal from West Northamptonshire Councillors. Report received a copy can be accessed here WNC-Councillors-Report . Council noted WNC Cllrs report. A5 Bridleway resident concerns - update received. WNC Cllr has raised it with the Definitive Map Officer. WNC has responsibility to maintain the Bridleway for horse riders, pedestrians, and cyclists only, not for vehicles. The Rights of Way Officer at Keir would be the contact for any maintenance. Next steps: WNC Cllr to contact Kier and Clerk will also make contact to report.
3	DECLARATIONS OF INTEREST
	Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.
3.1	Declarations of any Disclosable Pecuniary or Other Interests. Item 8.5 Cllr I Weston, Cllr C Sibley and Cllr M Margetts grant application as Cllrs attend and participate in the Climate Action Group.
3.2	Dispensations: To consider written requests for dispensation of DPI. None.
4	MINUTES
4.1	To approve and sign minutes of the Parish Council meeting held on Tues 10 th March 2026. Council RESOLVED to approve.
5	MATTERS ARISING (For information only).
5.1	To note the Clerk's report. Noted.
5.2	Any other matters arising from the Minutes not otherwise on the agenda. None.
6	POLICE MATTERS
6.1	To receive any update. Next village walkabout is on 29 th May 2026 at 8.30am all residents welcome to come along and meet the local PCSO and Cllr Palmer. Next visit from the Beat Bus to the village will be 9 th July 2026 in the Red Lion car park. Speed checks to be undertaken in the village 29 th May 2026.
7	PLANNING (click on the hyperlinks to view the planning application documents).
7.1	<i>Application for consideration:</i> Notification of Tree Works: Homestead, 2 Independent Street, Kilsby. Council noted. Notification OF Tree Workes: Tudor Cottage, 11 Manor Road, Kilsby. Council noted. Application received after agenda issued: 2025/5293/FULL – Council to ask for an extension to respond.
7.2	<i>Applications approved or outstanding: West Northants Council –Daventry Area Planning Department:</i> 2023/5783/MAF : Outstanding 2023/7641/FULL : REFUSED WND/2021/0777 : REFUSED 2024/4299/FULL : Outstanding 2024/4034/FULL : APPROVED
8	ACCOUNTS
8.1	To note the Bank Reconciliations dated 31 st March 2026: £105,206.60

8.2	To approve payments as follows including any payments received between 8 th April and 14 th April 2026. Internal financial controls to be undertaken.				
To Whom Paid	Method	Details of Payment	£	VAT	Ex VAT
Kilsby Village Hall	BT	Hall hire meetings	£44.65		
Kilsby REC Ground	BT	Fencing money released from CIL money	£3936.00		
DCK Payroll	BT	Payroll Mar 26	£37.80	£6.30	£31.50
NEST	DD	Pension contributions Mar 26			
E Gibson	BT	Mar 26 salary			
HMRC	BT	PAYE Mar 26			
WN Norse Ltd	BT	Mowing Mar 26	£1050.76	£175.13	£875.65
C Peake	BT	KK Microsoft office reimbursement	£84.99		
CYPN	BT	Youth Club Feb-Mar 26	£810.00	£135.00	£675.00
NCALC	BT	Annual membership fee	£1083.99	£74.47	£1099.52
Valda Energy	DD	Street light energy	£202.14	£9.63	£192.51
Anglian Water	DD	Cemetery water Mar 26	£12.00		
E Gibson	DD	Mileage and Expenses	£36.80		
Cordwood Trees	DD	Tree works	£780.00	£130.00	£650.00
Abbie Print Ltd	DD	KK printing	£625.00		
Viking Direct	DD	Stationery	£37.73	£6.30	£31.43
8.3	Income March 2026: Newsletter adverts totalling: £55.00 Kilsby Village Shop: £30.00 Bank Interest: £259.76 Cemetery: £115.00				
8.4	Village Shop Debenture: Update. Clerk has instructed solicitors and completed necessary identity requirements. Payment on account of costs has been made. Contact details for village shop passed on.				
8.5	Grant Application: Council to consider KCAG grant application. Council considered and RESOLVED to approve the grant of £500 for 26-27.				
9	COMMUNITY and CLIMATE				
9.1	<ul style="list-style-type: none"> • Climate Action: Update received. Members of the group have run a composting workshop in the village and are continuing to engage with the Youth Club. Considering arranging a village litter-pick and currently gauging village interest and support for this. • New Village Defibrillator: Update received. Application has been submitted, awaiting further news. • Book swap location: Council considered locations and agreed to fully explore three options for next meeting. • Resident concerns regarding empty property. Council received an update from Cllr Chamberlain who has been in contact with the solicitors. Council to continue to monitor and WNC Cllrs to consider reporting to environmental health. • Annual Meeting of the Parish: Council noted the Kilsby Room, Kilsby village hall has been booked for Tuesday 19th May 2026 at 7pm for the meeting. • Community Transport: Council considered correspondence from Long Buckby PC regarding Parish interest in becoming involved with a community bus service. Council RESOLVED to gauge with residents who if any were using the previous service. 				
10	HIGHWAYS AND OPEN SPACES				
10.1	To receive any update: <ul style="list-style-type: none"> • VAS locations update: Council received an update and agreed to arrange to meet with WNC representative to discuss locations for new or existing VAS signs. • HGV lorries in the village: Council discussed and agreed to raise it with the Junction 18 meeting. Furthermore, Cllr Chamberlain to raise and discuss with DIRFT to see if an informal agreement could be reached regarding vehicle using that site. • Highways response to request for feasibility report regarding traffic calming measures: Council discussed, WNC Cllr Simpson to raise with WNC what this report entails, Council also to consider other providers if necessary. 				
11	CEMETERY				
11.1	<ul style="list-style-type: none"> • Cemetery issues: Council to discuss any issues regarding the cemetery. None. 				
12	CORRESPONDENCE				
12.1	Correspondence received between 8 th April and 14 th April 2026 was discussed.				

	<ul style="list-style-type: none"> • Bridleway A5, WNC Cllr discussing with Definitive Map Officer and to report to Rights of Way Officer at Keir. • Village Green access resident complaint. Council discussed and agreed to send a reminder letter to all residents along the Village Green of the status of the green and subsequent legal restrictions consequently.
13	ITEMS FOR NEXT AGENDA
13.1	Council to discuss items for next agenda. Malt Mill Green planting Book Swap location Filling the gaps in REC shrubs now new fence in

Meeting Closed: 20.35

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 12th May 2026 at 7pm.

Signed:.....

Dated:.....