

**KILSBY PARISH COUNCIL
NOTICE OF MEETING**

Tuesday 14th April at 7.00pm

To members of the Council: **You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in the Kilsby Room of Kilsby Village Hall, Rugby Road, Kilsby.**

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.



Emma Gibson – Parish Clerk

8th April 2025

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted, (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting in any way.

Parish Clerk: Mrs E Gibson, Tel: 07547113996 e-mail: clerk@kilsby-pc.gov.uk

1	APOLOGIES				
1.1	To receive apologies for absence.				
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i>				
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate.				
2.2	To receive reports either written or verbal from West Northamptonshire Councillors.				
3	DECLARATIONS OF INTEREST				
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.					
3.1	Declarations of any Disclosable Pecuniary or Other Interests.				
3.2	Dispensations: To consider written requests for dispensation of DPI.				
4	MINUTES				
4.1	To approve and sign minutes of the Parish Council meeting held on Tues 10 th March 2026.				
5	MATTERS ARISING (For information only).				
5.1	To note the Clerk's report.				
5.2	Any other matters arising from the Minutes not otherwise on the Agenda.				
6	POLICE MATTERS				
6.1	To receive any update.				
7	PLANNING (click on the hyperlinks to view the planning application documents).				
7.1	<i>Application for consideration:</i> Notification of Tree Works: Homestead, 2 Independent Street, Kilsby. Council to note only.				
7.2	<i>Applications approved or outstanding: West Northants Council –Daventry Area Planning Department:</i> 2023/5783/MAF : Outstanding 2023/7641/FULL: Outstanding WND/2021/0777 : Outstanding 2024/4299/FULL: Outstanding 2024/4034/FULL : APPROVED				
8	ACCOUNTS				
8.1	To note the Bank Reconciliations dated 31 st March 2026: £				
8.2	To approve payments as follows including any payments received between 8 th April and 14 th April 2026. Internal financial controls to be undertaken.				
To Whom Paid	Method	Details of Payment	£	VAT	Ex VAT
Kilsby Village Hall	BT	Hall hire meetings	£44.65		
Kilsby REC Ground	BT	Fencing money released from CIL money	£3936.00		
DCK Payroll	BT	Payroll Mar 26	£37.80	£6.30	£31.50

NEST	DD	Pension contributions Mar 26			
E Gibson	BT	Mar 26 salary			
HMRC	BT	PAYE Mar 26			
WN Norse Ltd	BT	Mowing Mar 26	1050.76	175.13	875.65
C Peake	BT	KK Microsoft office reimbursement	84.99		
CYPN	BT	Youth Club Feb-Mar 26	810.00	135.00	675.00
NCALC	BT	Annual membership fee	1083.99	74.47	1099.52
Valda Energy	DD	Street light energy	202.14	9.63	192.51
Anglian Water	DD	Cemetery water Mar 26	12.00		
8.3	Income March 2026: To be noted.				
8.4	Village Shop Debenture: Update.				
8.5	Grant Application: Council to consider KCAG grant application.				
9	COMMUNITY and CLIMATE				
9.1	<ul style="list-style-type: none"> • Climate Action: Update from meeting. • New Village Defibrillator: Update to be received. • Book swap location: Council to consider locations. • Resident concerns regarding empty property. Council to approve letter drafted to be sent to solicitors. • Annual Meeting of the Parish: Council to note the Kilsby Room, Kilsby village hall has been booked for Tuesday 19th May 2026 at 7pm for the meeting. • Community Transport: Council to consider correspondence from Long Buckby PC regarding parish interest in becoming involved with a community bus service. Council to make a resolution as required. 				
10	HIGHWAYS AND OPEN SPACES				
10.1	To receive any update: <ul style="list-style-type: none"> • VAS locations update: Council to receive an update and make a resolution as needed. • HGV lorries in the village: Council to discuss. • Highways response to request for feasibility report regarding possible traffic calming measures: Council to discuss. 				
11	CEMETERY				
	<ul style="list-style-type: none"> • Cemetery issues: Council to discuss any issues regarding the cemetery. 				
12	CORRESPONDENCE				
12.1	Correspondence received between 8 th April and 14 th April 2026 to be discussed.				
13	ITEMS FOR NEXT AGENDA				
13.1	Council to discuss items for next agenda.				

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 12th May 2026 at 7pm.