

MINUTES OF THE MEETING OF

KILSBY PARISH COUNCIL

HELD ON

Tuesday 10th February 2026 at 7.30pm

at

The Kilsby Room of Kilsby Village Hall, Rugby Road, Kilsby

PRESENT: Cllr H Gibbs (Chair), Cllr M Margetts (Vice), Cllr O Houlton, Cllr A Kerr, Cllr R Nicholls, Cllr J Palmer, Cllr C Sibley and Cllr I Weston

APOLOGIES: Cllr R Chamberlain and Cllr C Haycock due to leave and illness.

WNC CLLR: Cllr A Simpson, apologies from Cllr Humphreys

CLERK AND RFO: Mrs E Gibson

1	APOLOGIES
1.1	To receive apologies for absence. Apologies received from Cllrs Chamberlain and Haycock. Council RESOLVED to approve.
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i>
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate. <ul style="list-style-type: none"> Resident in attendance to voice his concerns about the work done to the REC hedge. He raised a number of questions and concerns and was asked to submit them in writing to the Clerk. Resident advised some quotations were being sought for new fencing and replacement hedging may also be considered.
2.2	To receive reports either written or verbal from West Northamptonshire Councillors. Report received from WNC Cllrs, and a copy can be accessed on the PC Website. WNC Cllrs Report . The report covers the WNC budget 2026/27, the Local Development Plan consultation, Daventry Local Bus Survey, Rugby Local Plan, DIRFT expansion, The Improving Cycling and Walking Group, Planning application 2025/5290/MAO, and A5 Road Safety.
3	DECLARATIONS OF INTEREST
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.	
3.1	Declarations of any Disclosable Pecuniary or Other Interests. Cllr Houlton declared an interest in item 8.1 planning matter 2025/5290/MAO, as neighbour of the proposed development. Cllrs Kerr and Margetts declared nonpecuniary interests in item 14.1 as share holders in the village shop.
3.2	Dispensations: To consider written requests for dispensation of DPI.
4	Co-option
4.1	Council to consider any applications for co-option. None received.
5	MINUTES
5.1	To approve and sign minutes of the Parish Council meeting held on Tues 13 th January 2026. Council RESOLVED to approve.
6	MATTERS ARISING (For information only).
6.1	Any other matters arising from the Minutes not otherwise on the agenda. None.
7	POLICE MATTERS
7.1	Update received from the PLR. Cllr Palmer reported that the Beat Bus had attended the village at the end of Jan 26 and was visited by villagers raising issues of speeding and parking in the village. The PCSO has agreed to attend the village with speed gun in speeding hotspots. However, at present she has advised that Main Road and A361 are not suitable for the use of the speed gun. Cllr Weston was of the view that it can be used at certain points on Main Road and he will contact the PLR with information regarding this. Cllrs identified The Banks and Barby Road as other speeding hotspots. Cllr Palmer is looking to set up a local PLR group as many villages share the same issues so felt a local group could be useful. Parking at the school on the zigzags is still an issue. Cllr Gibbs to raise with the school again and WNC Cllr Simpson advised the area is on the enforcement rota.
8	PLANNING (click on the hyperlinks to view the planning application documents).
8.1	<i>Application for consideration:</i> 2025/5290/MAO : Land to The Rear of Property Numbers 6 To 54 Rugby Road Kilsby, outline application for the erection of up to 63 dwellings, associated infrastructure, landscape and biodiversity enhancements, all matters reserved except for access from Rugby Road. Response due 13.2.2026. Council RESOLVED that they agreed the draft response and it could be sent. Draft Local Plan: New draft consultation New Local Plan for West Northamptonshire West Northamptonshire Council launched in February. Council agreed to consider the plan and draft a response for agreement at the next meeting.

[2025/4761/LBC](#): Ripon Cottage 5 Manor Road Kilsby CV23 8XS, Listed Building Consent for Installation of secondary glazing. 6 windows & new oak casement windows to first floor front elevation. Response due 23.02.2026. Council **RESOLVED** to respond no comments or objections.

Handwritten initials/signature

8.2 Applications approved or outstanding: West Northants Council –Daventry Area Planning Department:
[2023/5783/MAF](#): Outstanding [2024/4299/FULL](#): Outstanding
[2025/2352/LBC](#): **APPROVED**

9 ACCOUNTS

9.1 To note the Bank Reconciliations dated 31st January 2026. £119,807.26

9.2 To approve payments as follows including any payments received between 4th February 2026 and 10th February 2026. Internal financial controls were undertaken by Cllr Weston.

To Whom Paid	Method	Details of Payment	£	VAT	Ex VAT
Kilsby Garden & Produce Association	BT	Grant	500.00		
Viking direct	BT	Printer cartridges	73.55	12.26	61.29
Keep Britain Tidy	BT	Campaign stickers	192.00	32.00	160.00
H Ryan	BT	Devall's – bus stop cleaning	52.00		
E Gibson	BT	Jan 26 salary			
HMRC	BT	PAYE Jan 26			
NEST	DD	Pension contributions			
NCALC	BT	Training Cllr	55.20	9.20	46.00
Parish Council Websites	BT	Domain name renewal	14.40	2.40	12.00
E Gibson	BT	Mileage and Expenses Feb 26	58.40		
DCK Payroll	BT	Jan 26 payroll	37.80	6.30	31.50
W Gibson	BT	Filing cabinet removal	30.00		
A Convey	BT	Filing cabinet removal	30.00		
Abbie Printing Ltd	BT	KK Printing	592.00		
Kilsby Village Hall	BT	Hall Hire	38.00		
O2	DD	Office phone	29.46	4.91	24.55
NCALC	BT	Training	42.00	7.00	35.00

9.3 **Income Jan 2026:** To be reported. Income of £30 village shop reported.

9.4 **Village Defibrillator:** Council considered the location of the new Defibrillator if grant application successful. Agreed to explore the option of it being powered by a streetlight at the turn for The Banks opposite Cildes Croft on the Kilsby side of the A361. The Parish Council felt this location would serve the residents of Clides Croft well.

9.5 **Grant applications: Football team and Neighbourhood Watch scheme.** Councillors considered applications. The Council were of the view that more information was needed from the football team on the demographic of their players and that NHW scheme should complete a grant application form.

10 COMMUNITY and CLIMATE

- 10.1
- **Climate Action:** Update from meetings given. Action group is connecting with other local councils and working with WNC Cllrs. Another garage sale may be arranged for the summer. The Youth Club are engaging with the action group and keen to undertake tree planting and litter picks. Cllr Sibley and Mr Massey will be doing KK articles looking at climate and nature.
 - [Local Nature Recovery Strategy | West Northamptonshire Council](#) – Council advised of the upcoming consultation. It will be added to the March agenda for a response to be drafted once the consultation is live in February.
 - **Kilsby Rail Tunnel social fund:** Update from Cllrs received. The fund is keen to complete some work on the village hall and are working with the school on some projects. They have also suggested some gardening work in the village for residents unable to complete the work themselves physically or financially. Cllrs to suggest any residents that could benefit from this to WNC Cllrs.

11 HIGHWAYS AND OPEN SPACES

- 11.1 To receive any update:
- **Highways meeting:** Update provided on meeting with Highways. Councillors were advised that the officer had spoken with a WNC engineer about traffic calming options for the Rugby Road and Barby Lane and changing the priority at the Ashby Road / Main Road junction.
 - **Rugby Road** – PC have been advised that there is not the space between the 30mph terminal signs and the sharp bend into the village on Rugby Road to install any form of priority feature. The current road layout / geometry means WNC are unable to achieve the required sight lines; this is also compounded by the presence of an access to a property.
 - **Barby Lane** – The PC have been advised that there may be space to install a priority feature somewhere between the 30mph terminal and the first driveway. However, given that the 30mph terminal sign is located quite a distance from the village any feature would be installed in the countryside and the benefits to the main built-up area of the village would be minimal.
 - **Ashby Road / Main Road junction** – The PC have been advised that it is not possible to change the priority at this junction as the radius is simply too tight. It has been designed as a give way junction meaning that the bend required to change the priority will be too tight.

- **VAS sign** – The PC have been advised that WNC currently undertaking a review of all VAS signs across the West Northamptonshire area to identify those that are now either redundant, require replacement or can be transferred to a local community group, such as a Parish Council. Whilst this review is being undertaken we are unable to move, replace or remove any failed VAS signs. It is not yet clear how long this will take, but we will endeavour to complete the process as soon as practicable. On completion of the review, recommendations shall be put forward for each location, and any necessary remedial works subsequently undertaken.

CLRs that attended the meeting with Highways did not feel the response reflected what was discussed. Council to go back to Highways for some further information/clarification.

- **Speeding:** Update provided PCSO willing to attend village with speed gun.
- **Village entry gates:** Council considered new village entry gates. Discussed the cost and agreed to consider again at another time.
- **Book swap re-location:** Council considered new locations for book swap to free up phone box for the defibrillator access. They were unable to agree a location so will need to discuss at the next PC meeting.
- **REC exercise equipment and skate park:** Council discussed and agreed to look at options in a REC meeting next month.
- **Dropped kerbs:** Resident email received request PC consider support for dropped kerbs in the village and the possibility of a Grantscape application to help fund this if necessary. Cllr Weston to clarify with resident specific locations for any dropped curbs so WNC can be approached and PC do not have the remit to drop the curbs. Planning permission will need to be sought.
- **Warning signs Main Road shop approach** Resident has suggested installation of warning elderly signs on this part of the road. Council discussed and agreed they could raise it with highways as outside of their remit.
- **Land purchase:** Cllr Kerr discussed possibility of land purchase. Council **RESOLVED** for Cllr Kerr to make an approach to the landowner to discuss current position.
- **REC fencing:** Council discussed the fencing options for the REC, and considered one quotation, the original quotation is to be redone and both considered at the next REC meeting. Council discussed the cutting of the hedge in preparation for the hedging. Council were of the view that the hedge has been cut hard to facilitate new post and rail fencing. This would not be possible if the hedge had not been cut back in this way as access for fencing would have been obscured. The hedge had grown into more of a series of small trees with ivy filling in the base. The hedge is composed mostly of semi mature *Crataegus monogyna* (a tough native hedging plant) and will have a well-established root structure. The fact it has been pruned back whilst it is dormant, and its established root stock will allow the hedge to bounce back into growth in the spring from a lower base and will quickly fill in the gaps made by the contractors. It is necessary to cut a hedge lower than the desired hedge height to facilitate whippy growth that can be cut with a hedge cutter to produce a full and dense hedge going forward. The Council will however keep under review and any hedge that may need to be filled.

12 CORRESPONDENCE

- 12.1 Correspondence received between 7th and 13th January 2026 to be discussed.
- Resident request for a dog bin at the trop of Church Walk. Council considered the locations around the village where bins were currently and agreed a new bin was not necessary.

13 ITEMS FOR NEXT AGENDA


- 13.1 Council to discuss items for next agenda.

14 CONFIDENTIAL ITEM

- 14.1 Resolution under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 whereby members of the public and press are to be excluded during the transaction of item(s) containing confidential information.
- Village Shop Grant Application to be discussed. Report from working party considered. Council **RESOLVED** to amend the debenture to state the term as 35 years and ensure there is wording that the debenture will not be called in while the shop is trading.
 - Cemetery officer role was discussed. The Clerk's hours were increased by 3 hours per week to cover this work regarding the administration. Cllr Kerr agreed to act as a Kilsby Burials Assistant to deal with the grave marking and attendance at burials. Quotes for cemetery records were considered. Council resolved to get the cemetery mapped by AG International.

Meeting closed: 22.09

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 10th March 2026 7.30pm

Signed: 

Dated: 10/3/26