

**KILSBY PARISH COUNCIL  
NOTICE OF MEETING**

**Tuesday 10<sup>th</sup> March 2026 at 7.30pm**

To members of the Council: **You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in the Kilsby Room of Kilsby Village Hall, Rugby Road, Kilsby.**

**Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.**



Emma Gibson – Parish Clerk

4<sup>th</sup> March 2026

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted, (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting in any way.

Parish Clerk: Mrs E Gibson, [Tel: 07547113996](tel:07547113996) [e-mail: clerk@kilsby-pc.gov.uk](mailto:clerk@kilsby-pc.gov.uk)

<b>1</b>	<b>APOLOGIES</b>				
1.1	To receive apologies for absence.				
<b>2</b>	<b>PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i></b>				
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate.				
2.2	To receive reports either written or verbal from West Northamptonshire Councillors.				
<b>3</b>	<b>DECLARATIONS OF INTEREST</b>				
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.					
3.1	Declarations of any Disclosable Pecuniary or Other Interests.				
3.2	Dispensations: To consider written requests for dispensation of DPI.				
<b>4</b>	<b>Co-option</b>				
4.1	Council to consider any applications for co-option.				
<b>5</b>	<b>MINUTES</b>				
5.1	To approve and sign minutes of the Parish Council meeting held on Tues 10 <sup>th</sup> February 2026.				
<b>6</b>	<b>MATTERS ARISING (For information only).</b>				
6.1	Any other matters arising from the Minutes not otherwise on the agenda.				
<b>7</b>	<b>POLICE MATTERS</b>				
7.1	To receive any update from PLR.				
<b>8</b>	<b>PLANNING (click on the hyperlinks to view the planning application documents).</b>				
8.1	<p><i>Application for consideration:</i></p> <p><b>Draft Local Plan:</b> New draft consultation <a href="#">New Local Plan for West Northamptonshire   West Northamptonshire Council</a> launched in February. Council to agree a response.</p> <p><b>Rugby Local Plan:</b> PC to consider and agree any response to this they want to submit. Response to 13.03.2026 <a href="#">Local Plan consultation - Rugby Borough Council</a>.</p> <p><a href="#">2026/0386/FULL</a>: Bowfell 15 The Banks Kilsby, Extend loft and covert to living space. Extension to respond 11.03.26.</p> <p><a href="#">2026/0686/LBC</a>: Danetre House 1 Main Road Kilsby CV23 8XW. Listed building consent to demolish and rebuild like for like brick gate posts pillars. Response due 02.04.2026.</p> <p><a href="#">2026/0846/TCA</a>: Notification of tree works: 11 Independent Street Kilsby.</p>				
8.2	<p><i>Applications approved or outstanding: West Northants Council –Daventry Area Planning Department:</i></p> <p><a href="#">2023/5783/MAF</a>: Outstanding <span style="float: right;"><a href="#">2024/4299/FULL</a>: Outstanding</span></p> <p><a href="#">2025/4761/LBC</a>: Outstanding <span style="float: right;"><a href="#">2026/0112/TPO</a>: <b>APPROVED</b></span></p> <p><a href="#">2025/5290/MAO</a>: Outstanding <span style="float: right;"><a href="#">2026/0255/TCA</a>: <b>NO OBJECTIONS</b></span></p>				
<b>9</b>	<b>ACCOUNTS</b>				
9.1	To note the Bank Reconciliations dated 28 <sup>th</sup> February 2026. £113,610.25				
9.2	To approve payments as follows including any payments received between 4 <sup>th</sup> March 2026 and 10 <sup>th</sup> March 2026. Internal financial controls to be undertaken.				
<b>To Whom Paid</b>	<b>Method</b>	<b>Details of Payment</b>	<b>£</b>	<b>VAT</b>	<b>Ex VAT</b>
JD Removals	BT	Filing Cabinet removal	150.00		
NEST	DD	Pension contributions Feb 26			
E Gibson	BT	Feb 26 salary			

HMRC	BT	PAYE Feb 26			
AG Intl Ltd	BT	Cemetery records mapping – 1 <sup>st</sup> Payment	2593.80	432.30	2161.50
CYPN	BT	Youth Club Jan-Feb 2026	810.00	135.00	675.00
Kilsby Village Hall	BT	Hall hire	65.00		
WNC	BT	Election recharge	101.00		
DCK Payroll	BT	Payroll Mar 26	37.80	6.30	31.50
Into Print Digital Ltd	BT	Signs for REC	217.34	36.22	181.12
9.3	<b>Income Feb 2026:</b> To be reported. Income totalling, £1921.43.				
9.4	<b>Village Defibrillator:</b> Council to consider location of the new Defibrillator, if grant application successful.				
9.5	<b>Grant applications: Football team and Neighbourhood Watch scheme applications.</b> Councillors to re-consider applications.				
9.6	<b>Village shop:</b> Update to be received and any resolution as needed.				
<b>10</b>	<b>COMMUNITY and CLIMATE</b>				
10.1	<ul style="list-style-type: none"> <li>• <b>Climate Action:</b> Update from any meetings.</li> <li>• <a href="#">Local Nature Recovery Strategy   West Northamptonshire Council</a> – Council to consider a to consultation response once consultation.</li> <li>• <b>Armed Forces Day:</b> Council to discuss. Armed Forces Day takes place on the last Saturday of June each year, so this year’s AFD is <b>Saturday 27 June 2026</b>. Council to decide whether they wish to take part and set up a working party if necessary.</li> <li>• <b>Village Hall sign:</b> Council to consider Village Hall request to apply for a licence for a noticeboard on behalf of the village hall. Clerk to update and Council make a resolution as required.</li> <li>• <b>Agricultural Forum:</b> Cllr Chamberlain attended report to be given.</li> <li>• <b>Council to set date for the Annual Meeting of the Parish:</b> Proposed date Thursday 14<sup>th</sup> May 2026 at 7.30pm.</li> </ul>				
<b>11</b>	<b>HIGHWAYS AND OPEN SPACES</b>				
11.1	<p>To receive any update:</p> <ul style="list-style-type: none"> <li>• <b>Village entry gates:</b> Council to consider renovation of village entry gates.</li> <li>• <b>Book swap re-location:</b> Council to consider new location for book swap to free up phone box for the defibrillator access.</li> <li>• <b>VAS Main Road:</b> Update on possible repair or replacement.</li> <li>• <b>Dropped kerbs:</b> Resident email received request PC consider support for dropped kerbs in the village and the possibility of a Grantscape application to help fund this if necessary. Update regarding dropped kerb locations.</li> <li>• <b>Land purchase:</b> Cllr Kerr to update on possibility of land purchase.</li> <li>• <b>Works to trees:</b> Council to discuss works to trees identified as priority 3 on tree report.</li> <li>• <b>REC:</b> Council to consider any request from REC Committee to release grant funds.</li> </ul>				
<b>12</b>	<b>CEMETERY</b>				
12.1	<ul style="list-style-type: none"> <li>• Mapping: Update to be discussed</li> <li>• Cemetery issues: Any cemetery issues to be discussed and resolution made if required.</li> </ul>				
<b>13</b>	<b>CORRESPONDENCE</b>				
13.1	<p>Correspondence received between 7<sup>th</sup> and 13<sup>th</sup> January 2026 to be discussed.</p> <ul style="list-style-type: none"> <li>• <b>Grand Union Canal Transfer Public Consultation:</b> Consultation is running until 2 April 2026. Council to consider any response they may wish to submit. <a href="#">Consultation 2026 - Grand Union Canal Transfer</a>.</li> <li>• <b>WNC Election Recharge Consultation:</b> Council to discuss consultation and any response they wish to give.</li> </ul>				
<b>14</b>	<b>ITEMS FOR NEXT AGENDA</b>				
14.1	Council to discuss items for next agenda.				

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 14<sup>th</sup> April 2026 7.30pm