

**KILSBY PARISH COUNCIL**  
**NOTICE OF MEETING**

**Tuesday 10<sup>th</sup> February 2026 at 7.30pm**

To members of the Council: **You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in the Kilsby Room of Kilsby Village Hall, Rugby Road, Kilsby.**

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.

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Emma Gibson – Parish Clerk

4<sup>th</sup> February 2026

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted, (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting in any way.

Parish Clerk: Mrs E Gibson, Tel: 07547113996 e-mail: [clerk@kilsby-pc.gov.uk](mailto:clerk@kilsby-pc.gov.uk)

<b>1</b>	<b>APOLOGIES</b>
1.1	To receive apologies for absence.
<b>2</b>	<b>PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman)</i>.</b>
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate.
2.2	To receive reports either written or verbal from West Northamptonshire Councillors.
<b>3</b>	<b>DECLARATIONS OF INTEREST</b>
	Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.
3.1	Declarations of any Disclosable Pecuniary or Other Interests.
3.2	Dispensations: To consider written requests for dispensation of DPI.
<b>4</b>	<b>Co-option</b>
4.1	Council to consider any applications for co-option.
<b>5</b>	<b>MINUTES</b>
5.1	To approve and sign minutes of the Parish Council meeting held on Tues 13 <sup>th</sup> January 2026.
<b>6</b>	<b>MATTERS ARISING (For information only).</b>
6.1	Any other matters arising from the Minutes not otherwise on the Agenda.
<b>7</b>	<b>POLICE MATTERS</b>
7.1	To receive any update from PLR.
<b>8</b>	<b>PLANNING</b> ( <i>click on the hyperlinks to view the planning application documents</i> ).
8.1	<p><i>Application for consideration:</i></p> <p><a href="#">2025/5290/MAO</a>: Land To The Rear Of Property Numbers 6 To 54 Rugby Road Kilsby, outline application for the erection of up to 63 dwellings, associated infrastructure, landscape and biodiversity enhancements, all matters reserved except for access from Rugby Road. Response due 13.2.2026.. Council to agree draft response.</p> <p><b>Draft Local Plan:</b> New draft consultation <a href="#">New Local Plan for West Northamptonshire   West Northamptonshire Council</a> launched in February. Council to discuss arrangements for a response.</p> <p><a href="#">2025/4761/LBC</a>: Ripon Cottage 5 Manor Road Kilsby CV23 8XS, Listed Building Consent for Installation of secondary glazing. 6 windows &amp; new oak casement window to first floor front elevation. Response due 23.02.2026.</p>
8.2	<p><i>Applications approved or outstanding:</i> West Northants Council –Daventry Area Planning Department:</p> <p><a href="#">2023/5783/MAF</a>: Outstanding</p> <p><a href="#">2024/4299/FULL</a>: Outstanding</p> <p><a href="#">2025/2352/LBC</a>: APPROVED</p>
<b>9</b>	<b>ACCOUNTS</b>
9.1	To note the Bank Reconciliations dated 31 <sup>st</sup> January 2026.
9.2	To approve payments as follows including any payments received between 4 <sup>th</sup> February 2026 and 10 <sup>th</sup> February 2026. Internal financial controls to be undertaken.

To Whom Paid	Method	Details of Payment	£	VAT	Ex VAT
Kilsby Garden & Produce Association	BT	Grant	500.00		
Viking direct	BT	Printer cartridges	73.55	12.26	61.29
Keep Britain Tidy	BT	Campaign stickers	192.00	32.00	160.00
H Ryan	BT	Devall's – bus stop cleaning	52.00		

E Gibson	BT	Jan 26 salary			
HMRC	BT	PAYE Jan 26			
NEST	DD	Pension contributions			
NCALC	BT	Training Cllr	55.20	9.20	46.00
Parish Council Websites	BT	Domain name renewal	14.40	2.40	12.00
E Gibson	BT	Mileage and Expenses Feb 26	58.40		
DCK Payroll	BT	Jan 26 payroll	37.80	6.30	31.50
9.3	<b>Income Jan 2026:</b> To be reported.				
9.4	<b>Village Defibrillator:</b> Council to consider location of the new Defibrillator, if grant application successful.				
9.5	<b>Grant applications: Football team and Neighbourhood Watch scheme.</b> Councillors to consider applications.				
<b>10</b>	<b>COMMUNITY and CLIMATE</b>				
10.1	<ul style="list-style-type: none"> <li><b>Climate Action:</b> Update from any meetings.</li> <li><b>Local Nature Recovery Strategy   West Northamptonshire Council</b> – Council to consider approach to consultation response once consultation is live in February.</li> <li><b>Kilsby Rail Tunnel social fund:</b> Update from Cllrs.</li> </ul>				
<b>11</b>	<b>HIGHWAYS AND OPEN SPACES</b>				
11.1	<p>To receive any update:</p> <ul style="list-style-type: none"> <li><b>Highways meeting:</b> Update to be provided on meeting with Highways.</li> <li><b>Speeding:</b> Update to be provided on Speedwatch and any other speeding issues.</li> <li><b>Village entry gates:</b> Council to consider new village entry gates.</li> <li><b>Book swap re-location:</b> Council to consider new location for book swap to free up phone box for the defibrillator access.</li> <li><b>REC exercise equipment and skate park:</b> Council to discuss.</li> <li><b>Dropped kerbs:</b> Resident email received request PC consider support for dropped kerbs in the village and the possibility of a Grantscape application to help fund this if necessary.</li> <li><b>Warning signs Main Road shop approach</b> Resident has suggested installation of warning elderly signs on this part of the road. Council to discuss whether they wish to approach Highways regarding this.</li> <li><b>Land purchase:</b> Cllr Kerr to discuss possibility of land purchase.</li> <li><b>REC fencing:</b> Council to discuss the fencing options for the REC, and consider any quotations.</li> </ul>				
<b>12</b>	<b>CORRESPONDENCE</b>				
12.1	Correspondence received between 7 <sup>th</sup> and 13 <sup>th</sup> January 2026 to be discussed.				
<b>13</b>	<b>ITEMS FOR NEXT AGENDA</b>				
13.1	Council to discuss items for next agenda.				
<b>14</b>	<b>CONFIDENTIAL ITEM</b>				
14.1	<p>Resolution under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 whereby members of the public and press are to be excluded during the transaction of item(s) containing confidential information.</p> <ul style="list-style-type: none"> <li>Village Shop Grant Application to be discussed. Report from working party. Council to consider any resolution required.</li> <li>Cemetery officer role to be discussed. Increase in clerk's hours to cover this work and quotes for cemetery records to be considered.</li> </ul>				

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 10<sup>th</sup> March 2026 7.30pm