

**KILSBY PARISH COUNCIL  
NOTICE OF MEETING**

Tuesday 14<sup>th</sup> January 2025 at 7.30pm

To members of the Council: **You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in the Kilsby Room of Kilsby Village Hall, Rugby Road, Kilsby.**

**Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.**



Emma Gibson – Parish Clerk

8<sup>th</sup> January 2025

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted, (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting in any way.

Parish Clerk: Mrs E Gibson, Tel: 07547113996 e-mail: [clerk@kilsby-pc.gov.uk](mailto:clerk@kilsby-pc.gov.uk)

1	APOLOGIES					
1.1	To receive apologies for absence.					
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i>					
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate.					
2.2	To receive reports either written or verbal from West Northamptonshire Councillors.					
2.3	Co-option of new Cllr: Council to consider applications for Cllr vacancy.					
3	DECLARATIONS OF INTEREST					
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.						
3.1	Declarations of any Disclosable Pecuniary or Other Interests.					
3.2	Dispensations: To consider written requests for dispensation of DPI.					
4	MINUTES					
4.1	To approve and sign minutes of the Parish Council meeting held on Tues 12 <sup>th</sup> November 2024.					
5	MATTERS ARISING (For information only).					
5.1	To note the Clerk’s report.					
5.2	Any other matters arising from the Minutes not otherwise on the Agenda.					
6	POLICE MATTERS					
6.1	To receive any update.					
7	PLANNING (click on the hyperlinks to view the planning application documents).					
7.1	Application for consideration: Ritchborough site off Barby Lane: Application has been approved Council to discuss the benefit of early engagement with developer and WNC planning to ensure s106 monies are targeted to village needs.					
7.2	Applications approved or outstanding: West Northants Council –Daventry Area Planning Department: <a href="#">2023/5783/MAF</a> : Outstanding <a href="#">WND/2021/0777</a> : Outstanding <a href="#">2024/4463/FULL</a> : Outstanding <a href="#">2023/7641/FULL</a> : Outstanding <a href="#">2024/4299/FULL</a> : Outstanding <a href="#">2024/4906/FULL</a> : Outstanding					
8	ACCOUNTS					
8.1	To note the Bank Reconciliations dated 31 <sup>st</sup> December 2024: £88,614.22					
8.2	To approve payments as follows including any payments received between 8 <sup>th</sup> January 2025 and 14 <sup>th</sup> January 2025:					
To Whom Paid		Method	Details of Payment	£	VAT	Ex VAT
Bernhard’s Nurseries		BT	Trees for REC planting	787.04	116.34	670.70

C Peake	BT	KK printing reimbursement	24.00		
Abbie Print Ltd	BT	KK newsletter printing	625.00		
DCK Payroll	BT	Payroll Dec 24	36.00	6.00	30.00
HMRC	BT	PAYE Dec 24	-----		
E Gibson	BT	Clerk's salary Dec 24	-----		
NEST	DD	Pensions contributions Dec 24	-----		
SSE	DD	Street light electricity	22.97	1.09	21.88
SSE	DD	Street light electricity	115.93	8.65	107.28
Kilsby Village Hall	BT	Hall hire Climate Action Group meeting	19.00		
E Gibson	BT	Mileage and Homeworking allowance Dec 24	47.60		
SSE	DD	Street light electricity	190.43	12.32	178.11
P Martin	BT	Cemetery gratuity	100.00		
SSE	DD	Street light electricity	23.74	1.13	22.61
Viking direct	BT	New Printer	163.72	27.29	136.43
E Gibson	BT	Clerk salary Nov 24	-----		
HMRC	BT	Nov 24 PAYE	-----		
NEST	DD	Nov 24 Pension	-----		
O2	DD	Office phone Nov 24	27.41	4.57	22.84
O2	DD	Office phone Dec 24	28.37	4.73	23.64
E Gibson	BT	Mileage and homeworking allowance Jan 25	36.80		
8.3	<b>Income November and December 24:</b> CIL WNC: £9083.74 Village shop loan repayment: £60.00 Cemetery: £250.00 Bank Interest: £237.36 Newsletter ads: £185.00 WNC Mowing Grant: £810.00				
9	<b>COMMUNITY and CLIMATE</b>				
9.1	<ul style="list-style-type: none"> <li>• <b>Flood Warden:</b> Council to consider if a flood warden is necessary in Kilsby, and if so how to encourage local volunteers for the role.</li> <li>• <b>Village welcome packs:</b> Council to discuss village welcome packs.</li> <li>• <b>CIL money:</b> Council to consider CIL money received and projects for this.</li> <li>• <b>Dog mess in village:</b> A number of residents have complained about dog mess on REC and in the village. Council to discuss.</li> </ul>				
10	<b>HIGHWAYS AND OPEN SPACES</b>				
10.1	To receive any update: <ul style="list-style-type: none"> <li>• <b>Tree planting on problem verges in village, Council to consider installation of signs instead:</b> Council to discuss and make a resolution.</li> <li>• <b>Malt Mill Green:</b> Wildflowers proposal from wildflowers to be considered.</li> <li>• <b>Street lighting Rugby Road:</b> Council to consider any quotation received for installing an extra street light on Rugby Road.</li> <li>• <b>Street light on Church Walk:</b> Quote received for repair to the light, Council to consider quote and make a resolution.</li> <li>• <b>Quote for bench installation and repairs to fencing at cemetery:</b> Council to consider quotation and make a resolution.</li> <li>• <b>Bus Shelters in the village:</b> Bus shelters in the village need to be cleaned, council to discuss.</li> <li>• <b>Church Walk:</b> The wall along left side of Church in poor condition query raised regarding responsibility for this. In addition to this the pathway between Church and Hall Close needs some work in terms of vegetation and the state of the path. Council to consider.</li> </ul>				
11	<b>CORRESPONDENCE</b>				
11.1	Correspondence received between 8 <sup>th</sup> January 2025 and 14 <sup>th</sup> January 2025 to be discussed. <ul style="list-style-type: none"> <li>• <b>Parking at bus stop:</b> Email received from resident regarding van being parked at a bus stop on Malt Mill Green. The parking means the bus has to stop in the middle of a road. Council to discuss.</li> <li>• <b>School bus provision in the village:</b> Email from resident regarding poor bus provision in the village. Request for PC to raise with WNC Cllr.</li> </ul>				
12	<b>ITEMS FOR NEXT AGENDA</b>				
12.1	Council to discuss items for next agenda.				

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 11<sup>th</sup> February 2025 at 7.30pm