

**KILSBY PARISH COUNCIL
NOTICE OF MEETING**

Tuesday 12th November 2024 at 7.30pm

To members of the Council: **You are hereby summoned to attend a meeting of Kilsby Parish Council to be held in the Kilsby Room of Kilsby Village Hall, Rugby Road, Kilsby.**

Members of the public and press are invited to attend a meeting of Kilsby Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 minutes.



Emma Gibson – Parish Clerk

6th November 2024

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted, (Openness of Local Government Bodies Regulations 2014). Please make yourself known to the Clerk if you wish to record the meeting in any way.

Parish Clerk: Mrs E Gibson, Tel: 07547113996 e-mail: clerk@kilsby-pc.gov.uk

1	APOLOGIES				
1.1	To receive apologies for absence.				
2	PUBLIC OPEN FORUM SESSION <i>limited to 20 mins (Extended at the discretion of the Chairman).</i>				
2.1	Public Open Forum Session. Members of the public are invited to address the Council for a maximum of 20 minutes with any individual contribution lasting up to 3 mins. Representations shall not require a response at the meeting nor start a debate.				
2.2	To receive reports either written or verbal from West Northamptonshire Councillors.				
2.3	Co-option of new Cllr: Council to consider applications for Cllr vacancy.				
3	DECLARATIONS OF INTEREST				
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the Agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.					
3.1	Declarations of any Disclosable Pecuniary or Other Interests.				
3.2	Dispensations: To consider written requests for dispensation of DPI.				
4	MINUTES				
4.1	To approve and sign minutes of the Parish Council meeting held on Tues 8 th October 2024.				
5	MATTERS ARISING (For information only).				
5.1	To note the Clerk's report.				
5.2	Any other matters arising from the Minutes not otherwise on the Agenda.				
6	POLICE MATTERS				
6.1	To receive any update and PLR report.				
7	PLANNING (click on the hyperlinks to view the planning application documents).				
7.1	<i>Application for consideration:</i> <ul style="list-style-type: none"> • 2024/4906/FULL: Vehicle Crossing and drop kerb, 3 Malt Mill Green. Kilsby CV23 8YW. 				
7.2	<i>Applications approved or outstanding: West Northants Council –Daventry Area Planning Department:</i> 2023/5783/MAF : Outstanding 2023/7641/FULL: Outstanding WND/2021/0777 : Outstanding 2024/4299/FULL: Outstanding 2024/4463/FULL : Outstanding				
8	ACCOUNTS				
8.1	To note the Bank Reconciliations dated 31 st October 2024: £87,986.99				
8.2	To approve payments as follows including any payments received between 6 th November and 12 th November 2024:				
To Whom Paid	Method	Details of Payment	£	VAT	Ex VAT
WN Norse	BT	Mowing #001091	1886.66	314.44	1572.22
Vision ICT	BT	Email accounts Jan 25- Dec 25	24.00	4.00	20.00

Clerk	BT	Mileage and Hwking allowance	47.60		
Clerk	BT	Oct 24 Salary	-----		
HMRC	BT	PAYE Oct 24	-----		
NEST	BT	Pension contributions Oct 24	-----		
P Cullinane	BT	Road sign painting	480.00		
Kilsby Village Hall	BT	Hall booking budget meeting	18.00		
Kilsby Village Hall	BT	PC meetings, Jul, Sep, Oct 24	71.25		
SSE	BT	Street light electricity Sep 24	22.97	1.09	21.88
Parish Council Websites	BT	Website set up final payment #3110	937.26	156.21	781.05
O2	DD	Office phone	27.41	4.57	22.84
WN Norse	BT	Mowing Sep 24 #001072	943.33	157.22	786.11
WN Norse	BT	Mowing Aug 24 #001045	1886.66	314.44	1572.22
WN Norse	BT	Mowing Oct 24 #001091	1886.66	314.44	1572.22
SSE	DD	Street lighting Sep 24	184.26	11.92	172.34
Vision ICT	BT	Email accounts old until transfer confirmed by Cllrs	24.00	4.00	20.00
8.3	Income October: To be reported: Newsletter Ads totalling £205.00. Burial Fee £105. Shop Loan repayment £30.				
8.4	Budget: Council to consider proposed budget from working party, and in light of this set the budget and precept request for 25-26.				
8.5	Elections: Council to consider plans, budget, and arrangements for the Local Elections in 2025				
9	COMMUNITY and CLIMATE				
9.1	<ul style="list-style-type: none"> • Climate Conference: Update to be received from Cllr Massey's attendance at the conference. • Flood Warden: Council to consider if a flood warden is necessary in Kilsby, and if so how to encourage local volunteers for the role. • Litter-pick equipment: Council to discuss storage and forms for loan. • Village welcome packs: Council to discuss village welcome packs. • Barby Gun Club: Council to discuss correspondence from Barby Gun Club regarding Christmas hours. 				
10	HIGHWAYS AND OPEN SPACES				
10.1	To receive any update: <ul style="list-style-type: none"> • Tree planting on problem verges in village: Council to discuss and make a resolution. • Village Name sign: Council to consider update from working party. Make a resolution as necessary. • Malt Mill Green: Wildflowers • Street lighting Rugby Road: Council to consider installing some extra lighting on Rugby Road. 				
11	CORRESPONDENCE				
11.1	Correspondence received between 6 th November and 12 th November 2024 to be discussed.				
12	ITEMS FOR NEXT AGENDA				
12.1	Council to discuss items for next agenda.				

Next meeting of Kilsby Parish Council will be held in Kilsby Village Hall on Tuesday 14th January 2025 at 7.30pm